



**Job Title:** Executive Pastor  
**Report to:** Lead Pastor  
**Position Status:** Full-time

**Summary of Position:** The Executive Pastor at Cornerstone Christian Fellowship works directly with the Lead Pastor to be an implementer of the vision and values of the church. They participate in decision making, leadership, and the spiritual oversight of the church at the highest levels. They should lead by example, and cultivate a positive spirit throughout the church family. They should represent Christ and His church well in the community at large. They should be a team player and follow the biblical model of sacrifice by being willing to put the needs of others in front of their own. In all of their actions, they should be positive and supportive of the Core Values and the Vision of our church.

**Personal Life:**

- Model the qualifications of an elder (1 Tim 3:1-7, Titus 1:6-9, 1 Peter 5:1-4).
- Model biblical community in his relationships (Matt 5:23-24, Matt 18:15-17, Eph 4:25-32).
- Model biblical family life before the body (Eph 5:22-6:4).
- Model biblical integrity in all things (1 Tim 6:11-12).

**Job Requirements:**

- 10 years full time ministry experience
- 3 years experience in a church of 2,000+
- A successful track record of leading a paid staff team
- A high level of competency and experience when it comes to areas of leadership, staffing, project management, and organizational structure.
- Ability to articulate in writing their philosophy of ministry and the strategy and steps that properly reflect that philosophy. Applicants should be able to demonstrate how they have already led other people to accomplish this in their current or past ministry settings.
- Applicants should have strengths in the following areas: leadership, strategy and administration, as well as strong relational abilities. Applicants should be able to demonstrate how they have already demonstrated these strengths in their current or past ministry settings.
- As a minimum applicants should have an earned Bachelor's Degree in an area of concentration that has equipped them for this role.
- Align with the vision, values, and doctrinal statement of Cornerstone Christian Fellowship

**Job Responsibilities:**

Leadership:

- Hire, manage, invest in, and coach a paid staff team
- Build consensus, symmetry, and integration, on and through a team
- Work directly with the Lead Pastor to implement vision and strategies that move the church towards a desired future.
- Work directly with the Elders to provide oversight for the church.

Strategy:

- Make decisions in a timely manner that reflects the vision and values of Cornerstone.
- Design clear courses of action and implement steps with measurable goals that move Cornerstone towards making vision reality.

Administration:

- Build systems, processes, and supporting organizational structures that allow the church to be effective in reaching the vision.
- Process information and land on conclusions that reflect the values of the church.

Relationships:

- Successfully develop and nurture relationships with the Lead Pastor, the Lead Team, Staff, Elders, and church body.

Lead Team:

- Directly provide leadership to the "Lead Team" comprised of the following Lead roles: Children, Student, Adult, Creative Arts, Business, Assimilation, and Multi-site.

**Review:** Participate in annual job performance reviews and evaluations.

\*Interested parties should email their resume to [jobs@cornerstonechandler.com](mailto:jobs@cornerstonechandler.com)